



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
THURSDAY, May 17, 2018
STANDING WATER AND WASTEWATER COMMITTEE REGULAR MEETING 4:00 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Water and Wastewater Standing Committee Board Members

*Chair Kevin Graves
Vice-Chair Bill Pease*

A. ROLL CALL

1. Call business meeting to order 4:00 p.m. – By Chair Graves
2. Roll Call – All present with the exception of Vice-Chair Pease, Finance Manager Breitstein, District Engineer Harris, and District Water Engineer Shobe.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. DRAFT MINUTES TO BE APPROVED

1. April 19, 2018 Regular Water and Wastewater Standing Committee DRAFT meeting minutes – Approved.

D. PRESENTATIONS

1. Water and Wastewater Update.

General Manager Davies – Provided an update regarding the Water Meter Installation Project related to the phones calls received in the District office and returning the checks received from the Water Meter Installation Project. There was discussion regarding the checks being returned to the residents for the payment of the Water Meter Installation.

Water and Wastewater Manager Koehne – Provided an update regarding the RFP for the Wastewater Master Plan. There was discussion regarding the RFP for the Wastewater Master Plan.

E. DISCUSSION ITEMS

1. Discussion regarding the Final Report for the Diffuser.

Water and Wastewater Manager Koehne – Provided a handout (a detailed report) for the Diffuser from Advisian (Sanitary Outfall Assessment for the Town of Discovery Bay). There was discussion regarding the Diffuser report; feedback on that report requested for a later date from the Water and Wastewater Committee.

2. Discussion regarding the Operating and Maintenance (O&M) Manual.

Water and Wastewater Manager Koehne – Provided an update regarding the Operating and Maintenance (O&M) Manual. There was discussion regarding the O&M Manual related to the timeline (6 to 8 months) for the finished O&M Manual.

F. FUTURE DISCUSSION/AGENDA ITEMS

None

G. ADJOURNMENT

1. The meeting adjourned at 4:07 p.m. to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 05-18-18

<http://www.todb.ca.gov/agendas-minutes>